

Port Alberni Community Forest Meeting Minutes Date January 14, 2011

Time 1:05 pm

Board Members in Attendance Chris Duncan, Jim Sears, Gary Swann, Chris Law, Warren Lauder, Jim Jenson, Shawn Flynn, Jack McLeman

Guests: Donna Terran Canet and Co.

Motion: To call meeting to order Jim Sears
Seconded Chris Law
In favor All

Motion: To Receive meeting minutes from Nov. 10, 2010
Made By Gary Swann
Seconded Warren Lauder
In favor: All

Motion: For Jim Sears to write a letter to Coastal Community Credit Union that enables Canet and Co. Accountants to receive our bank account statements and act as the administrator of our account.
Made By: Gary Swann
Seconded: Chris Duncan
In favor: All

Motion: We reviewed draft FSP and we recommend it be advertised in accordance with regulations and also be placed on the AVCF web site. We also agree on having the open house at Sproat Lake Community Hall Febuary 3, 2011 from 3:00 pm to 8:30 pm.
Made By : Gary Swann
Seconded: Chris Law
In favor: All

Motion: To Review the policy statements that Shawn Flynn has submitted and make recommendations or votes of approval. This will be done by one week from today and sent to Jim Sears

Made By : Chris Law

Seconded: Warren Lauder

In favor: All

Motion: Greenmax can share all financial info with Canet and Co. after confidential agreement is signed.

Made By : Chris Law

Seconded: Warren Lauder

In favor: All

Motion: Jim, Donna and Shawn will put together a policy that defines managers ability for spending authority

Made By : Gary Swann

Seconded: Chris Law

In favor: All

Motion: For Jack to talk to Community Forest Association on how they handle general liability insurance. Jack will also talk to the City to see what insurance they may have.

Made By : Chris Duncan

Seconded: Gary Swann

In favor: All

Motion: To accept financial record

Made By : Gary Swann

Seconded: Chris Law

In favor: All

Motion: The board is interested in co-operating with the local high school so Shawn was asked to discuss matters with proper officials about High School Woodlot and AVCF forming some sort of joint venture that could be mutually beneficial

Made By : Chris Duncan

Seconded: Gary Swann

In favor: All

Motion: Shawn and Jack of Alberni Design work on amending web site and send out to the board for quick approval

Made By : Chris Law

Seconded: Jim Jenson

In favor: All

Motion: Adjourn meeting 3:20 pm

Made By : Chris Law

Seconded: Jim Jenson

In favor: All